

# Guidelines for the application of the erasmus+ study grant competition

## 1. Application submission

1.1. The application must be submitted online, following the link on the LMA website in *Studentiem / Erasmus+ / Erasmus+ studijas / Information in English* section within the deadline. The application is not accepted after the specified submission deadline and time.

## 2. The application includes:

2.1. Application form – it is available in electronic form on the LMA website. All sections of the application must be completely filled out.

### 2.2. CV in English

2.2.1. CV includes the following information about the student – name, surname, contact information, education obtained, current study status (university, department, specialization and current year of studies), knowledge of foreign languages, participation in creative activities.

### 2.3. Letter of motivation in English

2.3.1. Letter of motivation must be addressed to the chosen foreign partner university.

2.3.2. If two priority universities are indicated in the application form, a letter of motivation must be written to both indicated partner universities and attached to application.

### 2.4. Certificate of foreign language

2.4.1. Proof of a foreign language can be a copy of a language course certificate, a copy of a high school foreign language exam certificate, a LAIS printout with a mark in a foreign language, or other documents certifying foreign language proficiency.

### 2.5. Portfolio

2.5.1. Portfolio includes 10-15 pictures of previous study assignments, individual works of art and design and/or other realized art and design projects. Depending on the specifics of the study specialization, portfolio may also include work sketches or links to video/audio works. Each work must be annotated in English.

2.5.2. Annotation is the name of the work, year of creation, technique, materials, dimensions; if necessary, additional information can also be specified.

2.5.3. The portfolio must be prepared in a single pdf file of up to 10 MB.

2.5.4. Portfolio requirements mentioned in point 2.5.1. does not apply to Art History and Theory specialization students. For students of the Art History and Theory specialization, portfolio may include copies of publications (exhibition reviews, interviews, press sheets, etc.) with explanatory information in English, as well as copies of publications related to the

work as an curator and/or decorator, if any. The application should include a short abstract of publications (no more than two A4 pages) in English.